



Baijnath Chaudhary Government College For Women, Nangal Chaudhary
Kotputli Road, Nangal Chaudhary-123023, Distt.-Mahendergarh, Haryana
Contact No.: 01282-278554, Email: gcwnch@gmail.com, Website: bcgcwnch.ac.in



**Baijnath Chaudhary Government College for Women,
Nangal Chaudhary**

WORKING COMMITTEE



Session 2020-2021



Order No. : BCGCW/NC/2020/_____.

Dated: 04/08/2020

To

The Teaching & Technical Staff

The following committees are hereby constituted for the smooth functioning of the college with immediate effect for the session 2020-201. The members of the staff are requested to take their charges immediately & perform their duties sincerely in consultation with the undersigned.

1. College Council/Reception Committee :

1. Smt. Santosh Yadav
2. Dr. Harnam Singh
3. Smt. Mamta Bayla
4. Sh. Udai Bhan
5. Sh. Kuldeep

2. Nodal Officer of online Admissions/HRMS :

1. Dr. Harnam Singh

3. Nodal Officer of AEBAS/UBA/NIRF :

- | | |
|--------------------|----------|
| 1. Sh. Kuldeep | Convener |
| 2. Sh. Udai Bhan | Member |
| 3. Sh. Raman Yadav | Member |
| 4. Sh. Pradeep | Member |
| 5. Sh. Sunil | Member |

4. College Bursar :

1. Dr. Harnam Singh

5. State Public Information Officer :

1. Dr. Harnam Singh

6. Feedback Committee

- | | |
|---------------------------|----------|
| 1. Sh. Raman Yadav | Convener |
| 2. Smt. Pinki (Chemistry) | Member |



7. Internal Quality Assurance Cell (IQAC)/NAAC :

- | | |
|--|--------------|
| 1. Principal of the College | Chairman |
| 2. Smt. Santosh Yadav
(Assistant Professor) | Co-ordinator |
| 3. Dr. Harnam Singh
(Assistant Professor) | Member |
| 4. Smt. Mamta Bayla
(Assistant Professor) | Member |
| 5. Sh. Udai Bhan
(Assistant Professor) | Member |
| 6. Sh. Govind Ram Chaudhary
(Industrialist) | Member |
| 7. Sh. Ramanand Aggarwal
(Social Worker) | Member |
| 8. Miss. Jyoti Sharma
(Alumni) | Member |
| 9. Miss. Karuna
(B.Sc. Final Year Student) | Member |

8. Discipline Committee :

- | | |
|-----------------------------|---------------|
| 1. Smt. Santosh Yadav | Chief Proctor |
| 2. Dr. Harnam Singh | Member |
| 3. Smt. Mamta Bayla | Member |
| 4. Sh. Kuldeep | Member |
| 5. Sh. Udai Bhan | Member |
| 6. Dr. Poonam Bai | Member |
| 7. Smt. Sushila Yadav | Member |
| 8. Sh. Ranveer Singh | Member |
| 9. Ah. Raman Yadav | Member |
| 10. Smt. Pinky Prajapat | Member |
| 11. Smt. Sunita (Chemistry) | Member |
| 12. Smt. Saroj Bala | Member |
| 13. Smt. Mamta Yadav | Member |
| 14. Smt. Rajbala | Member |
| 15. Smt. Pinki (Chemistry) | Member |
| 16. Smt. Sunita (Hindi) | Member |



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|-----------------------|--------|
| 17. Smt. Hansa | Member |
| 18. Sh. Pradeep Kumar | Member |
| 19. Smt. Sudesh | Member |
| 20. Sh. Sunil Kumar | Member |
| 21. Smt. Sushma Yadav | Member |
| 22. Miss. Anuja Yadav | Member |

9. Senior Tutor :

- | | |
|---------------------|----------|
| 1. Dr. Harnam Singh | Convener |
| 2. Sh. Raman Yadav | Member |
| 3. Smt. Saroj Bala | Member |

10. Photography and Videography Committee :

- | | |
|------------------|----------|
| 1. Sh. Udai Bhan | Convener |
| 2. Sh. Sunil | Member |

11. Work Load and Time Table Committee :

- | | |
|---------------------------|----------|
| 1. Smt. Mamta Bayla | Convener |
| 2. Sh. Udai Bhan | Member |
| 3. Sh. Raman Yadav | Member |
| 4. Smt. Pinki (Chemistry) | Member |

12. Registrar:

- | | |
|--------------------|----------|
| 1. Sh. Raman Yadav | Convener |
| 2. Smt. Saroj Bala | Member |
| 3. Sh. Pradeep | Member |
| 4. Smt. Sudesh | Member |

13. News/Press Information :

- | | |
|------------------------|----------|
| 1. Smt. Sunita (Hindi) | Convener |
| 2. Sh. Sunil Kumar | Member |

14. Staff Secretary/Social Secretary :

- | | |
|---------------------|--|
| 1. Smt. Mamta Bayla | |
|---------------------|--|



15. UGC Cell & Co-curricular Activity Cell (Life Skill Courses/Seminar /Workshop /Quiz/Exhibition :

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|----------------------------|----------|
| 1. Smt. Santosh Yadav | Convener |
| 2. Sh. Kuldeep | Member |
| 3. Smt. Sunita (Chemistry) | Member |
| 4. Sh. Umrao Singh | Member |

16. Placement Cell:

- | | |
|--------------------|----------|
| 1. Dr. Poonam Bai | Convener |
| 2. Smt. Raj Bala | Member |
| 3. Smt. Saroj Bala | Member |

17. Career Guidance & Personality Development Cell :

- | | |
|-----------------------|----------|
| 1. Smt. Santosh Yadav | Convener |
| 2. Smt. Mamta Bayla | Member |
| 3. Smt. Mamta Yadav | Member |

18. Gem Portal :

- | | |
|-----------------------|------------------------------------|
| 1. Smt. Santosh Yadav | Convener & Consignee of Gem Portal |
| 2. Sh. Ranveer Singh | Member & Buyer of Gem Portal |
| 3. Smt. Sashi Bala | Member |

19. Computer Lab incharge :

- | | |
|----------------------|------------------------|
| 1. Sh. Ranveer Singh | Convener |
| 2. Smt. Sashi Bala | Computer Instructor |
| 3. Sh. Monu Sharma | Computer Lab Attendant |

20. RUSA/AISHE :

- | | |
|------------------------|---------------------|
| 1. Sh. Raman Yadav | Convener |
| 2. Smt. Sudesh | Member |
| 3. Smt. Pinky Prajapat | Member |
| 4. Sh. Bhani Sahai Ji | Grant Incharge |
| 5. Sh. Umrao Singh | Fund Incharge |
| 6. Sh. Monu Sharma | Technical Assistant |



21. Prize and Distribution Committee :

- | | |
|------------------------|----------|
| 1. Sh. Kuldeep | Convener |
| 2. Sh. Sushila Yadav | Member |
| 3. Smt. Sunita (Hindi) | Member |

22. Eco Club :

- | | |
|----------------------------|----------|
| 1. Sh. Ranveer Singh | Convener |
| 2. Smt. Sunita (Chemistry) | Member |
| 3. Sh. Sunil Kumar | Member |
| 4. Smt. Rajbala | Member |

23. C.V. Raman Science Subject Society :

- | | |
|----------------------|----------|
| 1. Smt. Anuja Yadav | Convener |
| 2. Smt. Sushma Yadav | Member |
| 3. Smt. Hansa | Member |

24. Shamiyana, Seating, Mike and Tent Arrangement :

- | | |
|----------------------|----------|
| 1. Sh. Udhai Bhan | Convener |
| 2. Sh. Ranveer Singh | Member |
| 3. Sh. Sunil Kumar | Member |
| 4. Sh. Pradeep | Member |

25. Gyanpeeth Kala Society :

- | | |
|------------------------|----------|
| 1. Smt. Sushila Yadav | Convener |
| 2. Smt. Sunita (Hindi) | Member |
| 3. Smt. Saroj Bala | Member |

26. General Purchase/Construction/Repair of College Building :

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|-----------------------|----------|
| 1. Smt. Santosh Yadav | Convener |
| 2. Smt. Mamta Bayla | Member |
| 3. Sh. Udai Bhan | Member |
| 4. Concerned Incharge | Member |

27. Electricity Incharge :

- | | |
|----------------|----------|
| 1. Sh. Kuldeep | Convener |
| 2. Sh. Pradeep | Member |



28. Decoration Committee :

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|------------------------|----------|
| 1. Smt. Sushila Yadav | Convener |
| 2. Smt. Pinky Prajapat | Member |
| 3. Smt. Hansa | Member |
| 4. Smt. Anuja Yadav | Member |
| 5. Smt. Sushma Yadav | Member |
| 6. Smt. Mamta Yadav | Member |

29. Library Incharge (Magazine/I-Card/News Paper etc.) :

- | | |
|---------------------|----------|
| 1. Sh. Kuldeep | Convener |
| 2. Smt. Mamta Yadav | Member |
| 3. Smt. Sobhana | Restorer |

30. Invitation Committee (Printing & Distribution) :

- | | |
|---------------------|----------|
| 1. Sh. Raman Yadav | Convener |
| 2. Smt. Saroj Bala | Member |
| 3. Smt. Mamta Yadav | Member |
| 4. Sh. Sunil Kumar | Member |

31. Maintenance of Girls Common Room/Cleanliness of Wash Rooms :

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|---------------------------|----------|
| 1. Dr. Poonam Bai | Convener |
| 2. Smt. Pinki (Chemistry) | Member |
| 3. Smt. Rajbala | Member |
| 4. Smt. Sunita (Hindi) | Member |

32. Bus Pass Committee :

- | | |
|--------------------|---------------------|
| 1. Sh. Pradeep | Convener |
| 2. Sh. Monu Sharma | Technical Assistant |

33. Women Development Cell :

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|------------------------|----------|
| 1. Smt. Sushila Yadav | Convener |
| 2. Smt. Saroj Bala | Member |
| 3. Smt. Pinky Prajapat | Member |
| 4. Smt. Raj Bala | Member |
| 5. Smt. Sudesh | Member |



34. College Property Committee :

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|----------------------------|----------|
| 1. Sh. Udai Bhan | Convener |
| 2. Smt. Sushma Yadav | Member |
| 3. Smt. Sunita (Chemistry) | Member |

35. National Service Scheme (NSS) :

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|----------------------|-------------------|
| 1. Smt. Mamta Bayla | Programme Officer |
| 2. Sh. Monu Sharma | NSS Clerk |
| 3. Smt. Savitri Devi | Helper |

36. Extra Curricular/Cultural Activities/Youth Festival :

- | | |
|----------------------------|----------|
| 1. Smt. Poonam Bai | Convener |
| 2. Smt. Sushila Yadav | Member |
| 3. Sh. Raman Yadav | Member |
| 4. Sh. Ranveer Singh | Member |
| 5. Smt. Pinky Prajapat | Member |
| 6. Smt. Saroj Bala | Member |
| 7. Smt. Sunita (Hindi) | Member |
| 8. Smt. Rajbala | Member |
| 9. Smt. Mamta Yadav | Member |
| 10. Smt. Sudesh | Member |
| 11. Smt. Pinki (Chemistry) | Member |
| 12. Smt. Sushma Yadav | Member |

37. Committee for Redressal of Complaints of Girls, Female Employees/Violence Against Women (All Categories):

- | | |
|-----------------------|----------|
| 1. Principal | Patron |
| 2. Smt. Santosh Yadav | Convener |
| 3. Dr. Harnam Singh | Member |
| 4. Smt. Mamta Bayla | Member |
| 5. Sh. Raman Yadav | Member |

38. Tea/Refereshment/Water Arrangement Committee :

- | | |
|---------------------------|----------|
| 1. Smt. Pinki (Chemistry) | Convener |
| 2. Smt. Rajbala | Member |
| 3. Smt. Anuja Yadav | Member |



39. Information Technology Development Cell :

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|----------------------|-----------------------|
| 1. Sh. Ranveer Singh | Nodal Officer |
| 2. Sh. Udai Bhan | Computer Lab Incharge |
| 3. Smt. Sashi Bala | Technical Advisor |
| 4. Sh. Monu Sharma | Technical Assistant |

40. Legal Cell/Court Cases/Law Awareness Cell :

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|---------------------|----------|
| 1. Dr. Harnam Singh | Convener |
| 2. Sh. Raman Yadav | Member |

41. Educational Tours/Trips :

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|---------------------------|----------|
| 1. Smt. Mamta Bayla | Convener |
| 2. Sh. Udai Bhan | Member |
| 3. Smt. Poonam Bai | Member |
| 4. Smt. Sushila Yadav | Member |
| 5. Sh. Raman Yadav | Member |
| 6. Smt. Pinki (Chemistry) | Member |

42. Health/Medical/Red Cross/YRC/Dispensary/Red Ribbon Club :

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|----------------------|----------|
| 1. Principal | Patron |
| 2. Sh. Udai Bhan | Convener |
| 3. Sh. Ranveer Singh | Member |
| 4. Smt. Hansa | Member |
| 5. Smt. Sushma Yadav | Member |

43. Anti-Ragging Cell :

- | | |
|---------------------------|----------|
| 1. Principal | Patron |
| 2. Smt. Santosh Yadav | Convener |
| 3. Dr. Harnam Singh | Member |
| 4. Smt. Mamta Bayla | Member |
| 5. Smt. Sudesh | Member |
| 6. Smt. Pinki (Chemistry) | Member |

44. Absentee Slip Record :

- | | |
|----------------------------|---------------------|
| 1. Smt. Sushma (Math) | Convener |
| 2. Smt. Sunita (Chemistry) | Member |
| 3. Smt. Sashi Bala | Computer Instructor |



45. Lecturer Shortage Committee and Name Struck Off Committee :

- | | |
|----------------------------|----------|
| 1. Sh. Kuldeep | Convener |
| 2. Smt. Sushma Yadav | Member |
| 3. Smt. Sunita (Chemistry) | Member |
| 4. Smt. Sashi Bala | Member |
| 5. Sh. Monu Sharma | Member |

46. Aadhaar Card/Voter ID Card/Passport/License :

- | | |
|--------------------|--------------------|
| 1. Sh. Raman Yadav | Convener |
| 2. Smt. Sudesh | Member |
| 3. Smt. Hansa | Member |
| 4. Sh. Monu Sharma | Technical Assitant |

47. Road Safety Club :

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|---------------------------|----------|
| 1. Sh. Raman Yadav | Convener |
| 2. Smt. Pinki (Chemistry) | Member |
| 3. Smt. Anuja Yadav | Member |
| 4. Smt. Sushma Yadav | Member |

48. Cleanliness/Sanitation/Beautification (Indore & Outdore of Campus) :

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|----------------------|----------|
| 1. Sh. Udhai Bhan | Convener |
| 2. Sh. Ranveer Singh | Member |
| 3. Sh. Sunil Kumar | Member |

49. Sports Committee :

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|---------------------------|----------|
| 1. Sh. Udai Bhan | Convener |
| 2. Sh. Ranveer | Member |
| 3. Dr. Poonam Bai | Member |
| 4. Sh. Raman Yadav | Member |
| 5. Smt. Pinki (Chemistry) | Member |
| 6. Smt. Sudesh | Member |
| 7. Smt. Mamta Yadav | Member |

50. Public Health Related Works :

- | | |
|--------------------|----------|
| 1. Sh. Kuldeep | Convener |
| 2. Sh. Sunil Kumar | Member |
| 3. Sh. Pradeep | Member |



51. Earn While You Learn :

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|---------------------|----------|
| 1. Dr. Harnam Singh | Convener |
| 2. Sh. Udai Bhan | Member |
| 3. Dr. Poonam Bai | Member |
| 4. Smt. Mamta Yadav | Member |
| 5. Smt. Saroj Bala | Member |

52. SC/BC Students Welfare Scheme/Scholarship/National Scholarship :

- | | |
|---------------------------|--|
| 1. Smt. Mamta Bayla | Convener (SC Fellowship) |
| 2. Sh. Kuldeep | Convener (BC/Jindal & Others Fellowship) |
| 3. Sh. Pradeep | Member |
| 4. Smt. Pinki (Chemistry) | Member |
| 5. Smt. Pinky Prajapat | Member |
| 6. Sh. Monu sharma | Scholarship Clerk |

53. Digital Learning Cell :

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|-----------------------|-------------------|
| 1. Smt. Santosh Yadav | Nodal Officer |
| 2. Smt. Sashi bala | Technical Advisor |

54. Estate Officer :

- | | |
|------------------|--|
| 1. Sh. Udai Bhan | |
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55. Alumni Association :

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|---------------------------|----------|
| 1. Sh. Raman Yadav | Convener |
| 2. Smt. Pinki (Chemistry) | Member |
| 3. Smt. Sudesh | Member |
| 4. Smt. Mamta Yadav | Member |

56. NSS Advisory Committee :

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|-----------------------|--------------|
| 1. Smt. Mamta Bayla | NSS Incharge |
| 2. Smt. Santosh Yadav | Member |
| 3. Dr. Poonam Bai | Member |
| 4. Mr. Kuldeep | Member |

Copy to:

1. College Bursar
2. Dy. Supdt.
3. Fund Clerk
4. Staff Circulation

Principal
BCGCW, Nangal Chaudhary