



**Baijnath Chaudhary Government College For Women, Nangal Chaudhary**  
Kotputli Road, Nangal Chaudhary-123023, Distt.-Mahendergarh, Haryana  
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Baijnath Chaudhary Government College for Women,  
Nangal Chaudhary

# Working Committee



Session 2019-2020



**Order No. : BCGCW/NC/2019/ .**

**Dated: 01/08/2019**

To

The Teaching & Technical Staff

The following committees are hereby constituted for the smooth functioning of the college with immediate effect for the session 2019-20. The members of the staff are requested to take their charges immediately & perform their duties sincerely in consultation with the undersigned.

1. College Council/Reception Committee :

1. Smt. Santosh Yadav
2. Dr. Harnam Singh
3. Smt. Mamta Bayla
4. Sh. Udai Bhan
5. Sh. Kuldeep

2. Nodal Officer of online Examination :

1. Dr. Harnam Singh

3. Nodal Officer of AEBAS :

1. Sh. Kuldeep

4. College Bursar :

1. Smt. Santosh Yadav

5. State Public Information Officer :

1. Dr. Harnam Singh

6. Internal Quality Assurance Cell (IQAC)/NAAC :

- |                             |          |
|-----------------------------|----------|
| 1. Principal of the College | Chairman |
| 2. Smt. Santosh Yadav       | Convener |
| 3. Dr. Harnam Singh         | Member   |
| 4. Smt. Mamta Bayla         | Member   |
| 5. Sh. Udai Bhan            | Member   |



7. Discipline Committee :

1. Dr. Harnam Singh	Convener
2. Smt. Mamta Bayla	Member
3. Sh. Kuldeep	Member
4. Sh. Udai Bhan	Member
5. Smt. Jyoti Jhajhra	Member
6. Sh. Vinod Kumar	Member
7. Smt. Pinky Prajapat	Member
8. Smt. Sunita (Chemistry)	Member
9. Sh. Raman Yadav	Member
10. Smt. Saroj Bala	Member
11. Smt. Mamta Yadav	Member
12. Smt. Rajbala	Member
13. Smt. Pinki	Member
14. Smt. Sunita (Hindi)	Member
15. Miss. Hansa	Member
16. Sh. Pradeep Kumar	Member
17. Smt. Sudesh	Member
18. Sh. Sunil Kumar	Member
19. Smt. Sushma Yadav	Member
20. Miss. Anuja Yadav	Member

8. Senior Tutor/Incharge Proctorial Duties(Chief Proctor) :

1. Dr. Harnam Singh	Convener
2. Sh. Raman Yadav	Member
3. Smt. Saroj Bala	Member

9. Photography and Videography Committee :

1. Sh. Kuldeep	Convener
2. Sh. Sunil	Member

10. Work Load and Time Table Committee :

1. Smt. Mamta Bayla	Convener
2. Sh. Udai Bhan	Member



3. Sh. Raman Yadav Member

4. Smt. Pinki (Chemistry) Member

11. Registrar & Internal Assessment :

1. Sh. Raman Yadav Convener

2. Smt. Saroj Bala Member

3. Sh. Pradeep Member

4. Smt. Sudesh Member

12. New/Press Information :

1. Smt. Sunita (Hindi) Convener

2. Sh. Sunil Kumar Member

3. Sh. Raman Yadav Member

13. Staff Secretary/Social Secretary :

1. Smt. Mamta Bayla

14. UGC Grants/UGC Matters/New Subjects/Vocational Courses etc. Academic Matter (University Matters, Vocational, Remedial Courses and Extension Activities) :

1. Smt. Santosh Yadav Convener

2. Dr. Harnam Singh Member

3. Sh. Raman Yadav Member

4. Sh. Umrao Singh Member

15. Placement Cell, Career Guidance & Personality Development Cell :

1. Dr. Harnam Singh Convener

2. Sh. Vinod Kumar Member & Convener of EDC

3. Smt. Raj Bala Member

16. Computer Education Project/Computer Lab :

1. Sh. Udai bhan Convener

2. Smt. Sashi Bala Member

17. RUSA/AISHE :

1. Smt. Santosh Yadav Convener

2. Sh. Kuldeep Member

3. Miss. Jyoti Jhajhra Member



18. Prize Purchase and Distribution Committee :

- |                        |          |
|------------------------|----------|
| 1. Sh. Kuldeep         | Convener |
| 2. Smt. Sunita (Hindi) | Member   |
| 3. Sh. Raman Yadav     | Member   |

19. Environmental Studies Cell :

- |                    |          |
|--------------------|----------|
| 1. Smt. Saroj Bala | Convener |
| 2. Sh. Sunil Kumar | Member   |
| 3. Smt. Rajbala    | Member   |

20. Public Health Works/R.O. Syster/Dilapidation :

- |                        |          |
|------------------------|----------|
| 1. Sh. Raman Yadav     | Convener |
| 2. Smt. Pinky Prajapat | Member   |
| 3. Sh. Pradeep         | Member   |

21. Shamiyana, Seating, Mike and Tent Arrangement :

- |                     |          |
|---------------------|----------|
| 1. Dr. Harnam Singh | Convener |
| 2. Sh. Raman Yadav  | Member   |
| 3. Sh. Sunil Kumar  | Member   |
| 4. Sh. Pradeep      | Member   |

22. General Purchase, Purchase of Furniture, Library Books, Sports, Equipments Out out of Fund and Grant, New Construction and Repair of College Building etc. :

- |                       |          |
|-----------------------|----------|
| 1. Dr. Harnam Singh   | Convener |
| 2. Smt. Mamta Bayla   | Member   |
| 3. Sh. Udai Bhan      | Member   |
| 4. Concerned Incharge | Member   |

23. Electricity Fitting and Repair/Generator :

- |                    |          |
|--------------------|----------|
| 1. Sh. Kuldeep     | Convener |
| 2. Sh. Raman Yadav | Member   |
| 3. Sh. Pradeep     | Member   |

24. Decoration Committee :

- |                        |          |
|------------------------|----------|
| 1. Smt. Saroj Bala     | Convener |
| 2. Smt. Pinky Prajapat | Member   |



3. Miss. Hansa Member
4. Smt. Anuja Yadav Member
  
25. Printing of College Magazine/I-Card :
  1. Sh. Kuldeep Convener
  2. Smt. Mamta Yadav Member
  3. Smt. Sobhana Member
  
26. Printing and Invitation Committee :
  1. Sh. Raman Yadav Convener
  2. Smt. Saroj Bala Member
  3. Smt. Mamta Yadav Member
  4. Sh. Sunil Kumar Member
  
27. Maintenance of Girls Common Room/Cleanliness of Wash Rooms :
  1. Smt. Pinki (Chemistry) Convener
  2. Smt. Rajbala Member
  3. Smt. Sunita (Hindi) Member
  
28. Bus Pass Committee :
  1. Sh. Raman Yadav Convener
  2. Sh. Monu Sharma Member
  
29. Women Development and Studies Cell/Beti Bachao Beti Padhao Cell :
  1. Miss. Jyoti Jhajhra Co-ordinator/Convener
  2. Smt. Saroj Bala Member
  3. Smt. Pinky Prajapat Member
  4. Smt. Raj Bala Member
  
30. College Property Committee :
  1. Sh. Udai Bhan Convener
  2. Sh. Kuldeep Member
  3. Sh. Vinod Kumar Member
  
31. National Service Scheme (NSS) :
  1. Smt. Mamta Bayla Programme Officer Unit-I



2. Sh. Monu Sharma NSS Clerk Unit-I

32. Co-Curricular/Cultural Activities/Youth Festival :

- |                        |          |
|------------------------|----------|
| 1. Dr. Harnam Singh    | Convener |
| 2. Miss. Jyoti Jhajhra | Member   |
| 3. Sh. Raman Yadav     | Member   |
| 4. Smt. Pinky Prajapat | Member   |
| 5. Smt. Saroj Bala     | Member   |
| 6. Smt. Sunita (Hindi) | Member   |
| 7. Smt. Rajbala        | Member   |

33. Committee for Redressal of Complaints of Girls, Female Employees/Violence Against Women (All Categories):

- |                       |          |
|-----------------------|----------|
| 1. Principal          | Patron   |
| 2. Smt. Santosh Yadav | Convener |
| 3. Dr. Harnam Singh   | Member   |
| 4. Smt. Mamta Bayla   | Member   |

34. Tea/Refereshment/Water Arrangement Committee :

- |                           |          |
|---------------------------|----------|
| 1. Smt. Pinki (Chemistry) | Convener |
| 2. Smt. Rajbala           | Member   |
| 3. Smt. Anuja Yadav       | Member   |

35. Information Technology Development Cell (College Website up keep and Management & Internet/WiFi Connections etc.

- |                    |                     |
|--------------------|---------------------|
| 1. Smt. Sashi Bala | Technical Advisor   |
| 2. Sh. Monu Sharma | Technical Assistant |

36. Legal Cell/Court Cases/Law Awareness Cell :

- |                     |          |
|---------------------|----------|
| 1. Dr. Harnam Singh | Convener |
| 2. Smt. Mamta Yadav | Member   |
| 3. Sh. Pradeep      | Member   |

37. Educational Tours/Trips :

- |                     |          |
|---------------------|----------|
| 1. Smt. Mamta Bayla | Convener |
|---------------------|----------|



2. Miss. Jyoti Jhajhra Member
3. Sh. Raman Yadav Member
4. Smt. Pinky Prajapat Member

38. Health/Medical/Red Cross/YRC/Dispensary/Red Ribbon Club :

1. Principal Patron
2. Sh. Udai Bhan Convener
3. Sh. Vinod Kumar Member
4. Smt. Sudesh Member
5. Miss. Hansa Member

39. Anti-Ragging Cell :

1. Principal Patron
2. Smt. Santosh Yadav Convener
3. Smt. Mamta Bayla Member
4. Sh. Udai Bhan Member
5. Miss. Hansa Member

40. Absentee Slip Record :

1. Smt. Sushma (Math) Convener
2. Smt. Sashi Bala Member

41. Lecturer Shortage Committee and Name Struck Off Committee :

1. Sh. Kuldeep Convener
2. Sushma (Maths) Member
3. Smt. Sashi Bala Member
4. Sh. Monu Sharma Member

42. Aadhaar Card, Voter ID Card, Passport Electricity, ELC. & License of Vehicle :

1. Sh. Raman Yadav Convener
2. Smt. Sudesh Member
3. Miss. Hansa Member

43. Road Safety Club :

1. Sh. Raman Yadav Convener
2. Smt. Sudesh Member





3. Smt. Anuja Yadav Member
4. Smt. Sushma Member

44. Cleanliness of Drinking Water Tank/Sanitation/Beautification (Indore & Outdore of Campus) :

1. Sh. Kuldeep Convener
2. Sh. Vinod Kumar Member
3. Sh. Sunil Kumar Member

45. Sports Committee :

1. Dr. Harnam Singh Convener
2. Sh. Kuldeep Member
3. Sh. Raman Yadav Member
4. Smt. Rajbala Member
5. Smt. Pinki (Chemistry) Member

46. Earn While You Learn :

1. Dr. Harnam Singh Convener
2. Sh. Vinod Kumar Member
3. Sh. Udai Bhan Member
4. Sh. Raman Yadav Member

47. SC/BC Students Welfare Scheme/Scholarship/National Scholarship :

1. Smt. Mamta Bayla Convener (SC Fellowship)
2. Smt. Pinky Prajapat Member
3. Sh. Kuldeep Convener (BC/Jindal & Others Fellowship)
4. Sh. Pradeep Member
5. Smt. Pinki (Chemistry) Member
6. Sh. Monu sharma Scholarship Clerk

48. Swayam & NDL (Digital Learning) :

1. Smt. Santosh Yadav Nodal Officer
2. Smt. Sashi bala Technical Advisor

49. Estate Officer :

1. Sh. Udai Bhan



50. Library Incharge :

1. Sh. Kuldeep
2. Miss. Jyoti Jhajhara
3. Miss. Sobhana

**Copy to:**

1. College Bursar
2. Dy. Supdt.
3. Fund Clerk
4. Staff Circulation

**Principal,**  
**BCGCW, Nangal Chaudhary**